

**St. Mary's County Regional Airport  
Airport Advisory Committee Meeting  
4 December 2017 Minutes (combined Nov-Dec meeting)**



I. CALL TO ORDER – Erik Anderson called the meeting to order at 6:00pm. Committee members present were, Bryan Barthelme, Jimmy Hicks, Ted Klapka, Robert Lightstone (Vice Chairman), Kaz Olmeda, Eric Pratson and Andre Swygert. Mr. John Deatrick (Director, Dept. of Public Works & Transportation and Airport Manager), Gary Whipple (Capital Projects Manager) and Bob Carlton (Staff Advisor) were in attendance. Fifteen members of the airport community and public attended.

II. MINUTES - The October draft minutes were approved as submitted.

III. CHAIRMAN'S REPORT

1. The Chairman noted that the planned Gear Up Landing of a light Twin aircraft based at St. Mary's was a textbook example of the proper safety response to this situation. The Chairman was dismayed by some of the media response and the Committee Passed a Motion requesting DPW&T issue a Press Release noting the success of the response. One question raised during this discussion was should there be a Foam Truck to provide aircraft specific fire fighting capability?
2. The Chairman noted that Governor Hogan and Congressman Hoyer both attended the Tech Incubator on the airport on noted the long term benefit to the County and State.
3. Chairman Anderson reported that he was being recalled to Active Duty and deployed Overseas precluding his further participation on this Committee. The Committee unanimously elected Eric Pratson as the new Chairman.

IV. PUBLIC COMMENTS

V. DPW&T REPORT

1. Airport Capital Improvement Plan Update:
  - i. There is approximately \$9.6 Million on six active Federal Grants improving St Mary's Airport.
  - ii. The Contract to relocate Lawrence Hayden Road, which is necessary to extend the Runway to the West, was awarded on 14 November 2017.
  - iii. The Request for Proposal for the Airport Road Realignment, which is necessary to relocate the Taxiway to meet FAA requirements for Taxiway/Runway separation, is planned for release in Late March or April 2018.

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- iv. Five of the Nineteen Avigation Easements necessary for the Airport improvement Plan have been obtained.
- 2. Development Review Updates: TEC Memo dated 1 Nov 2017
  - i. Nothing of significance to airport operations.
- 3. Airport Operations and Maintenance:
  - i. DPW&T noted that AWOS is fully back in service providing information via radio, telephone and over the internet.
  - ii. The PAPI has been repaired and will be placed back in service once it receives the appropriate flight check and certification by the FAA.

**VI. FBO & LEASEHOLDER REPORTS**

- 1. Construction of the 10,000 sq ft hangar is essentially complete and housing the Turbo DC-3 which is operating on a US Government contract. The taxiway from the parallel taxiway to the Large hangar and southernmost hangar area is nearing completion.

**VII. Old Business:**

- 1. Airport Ordinance, Rules, Permit and Permittee Agreement updates or changes.
  - i. On hold pending County Legal review (Outside Counsel).
- 2. County website listing and other Websites.
  - i. Mr. Whipple noted that the County Airport listing of service providers is up to date.
- 3. Presentation on ADS-B Pilot Project
  - i. January or Feb meeting

**VIII. NEW BUSINESS**

None.

- IX. NEXT MEETING –The next regular meeting will be held on 22 January 2018 at 6pm at the Airport Terminal Building.

**X. OPEN ACTIONS**

- 1. Post Airport Ordinance Draft to Airport Group website
  - i. To be referred to Outside Counsel for advice.
- 2. Obtain services of Aviation Insurance Consultant for Minimum Standards update. Action DPW&T.
- 3. Provide proposed updated Permittee Agreement at AAC (May mtg) – Complete

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- i. Lease Holder review and response on proposed Permittee Agreement (Aug meeting)-Complete.
- ii. To be referred to Outside Counsel for advice.
4. Additional Windssocks and Anemometer Relocation
5. Wash Rack compliance with new MDE Regulation.
  - i. Action DPWT to measure runoff contamination.
  - ii. Determination if formal Wash Rack is needed.
6. UMD ADS-B Repeater Systems details. Action DPW&T.
7. Review of process for non-tenant Aeronautical Service Providers to obtain access to 2W6. To be referred to Outside Counsel for advice.
8. Determine if there are any prohibition on Catering Trucks at the Airport.

XI. ADJOURNMENT- The meeting was adjourned at 6:52pm.

Submitted,

Ted Klapka

Ted Klapka

**Secretary**

Approved,

Eric Pratson

Eric Pratson

**Chairman**